



APM PROJECT PROFESSIONAL QUALIFICATION (APM-PPQ) 2ND EDITION - 3 DAYS



WHO IS THIS COURSE FOR?

This APM PPQ Project Professional Qualification is designed for those who are working in project management. The qualification assesses your capability in delivering projects, and builds upon the knowledge gained in the APM PMQ. It tests your ability to analyse and appropriately apply those knowledge areas as defined by the APM Body of Knowledge. It is ideal for those wish to progress in their project management career, It is also a natural next step for project professionals who have completed the APM PMQ and are considering working towards being a Chartered project professional as APM PPQ is also a recognised assessment route for Chartered Project Professional (ChPP).

WHAT IS INCLUDED IN THE COURSE?

Parallel Project Training is **'with you all the way'**. As a delegate on our APM PPQ programme you have a unique opportunity to utilise a number of new and innovative approaches to learning. This is a multifaceted, engaging and popular learning event that will, stay with you throughout your learning experience and beyond. It means you can learn at your own pace anywhere, on the train, on the bus, in the office, on the web, minimizing disruption to your employer and you and all at a significantly lower cost.

INCLUDED IN THE PACKAGE

1. A 3-day training and coaching course. The course is led by a fully qualified tutor with real project management experience.
2. A hard copy of our PPQ study guide, written by Parallel Project Training and designed to guide you through everything required for the PPQ. This study guide is delivered once you book the course so that you can start your preparation in advance.
3. Sample scenario questions and answers.

Our PPQ package does not include the assessment fees. To book your PPQ assessment you will need to contact the APM directly, or visit the APM at apm.org.uk/qualifications-and-training/project-professional-qualification-ppq/

HOW IS IT ASSESSED?

The APM Project Professional Qualification is assessed in 3 parts – all taken on the same day:

1. a 30 minute scenario assessment
2. a 50 minute oral exam assessment
3. a 75 minute written report

The assessment is based on a pre-seen case study which will be sent to you prior to the examination. The aim is for the assessors to get a complete picture of your skills and capability as a project manager.

The pass mark is 60% with a minimum 50% score in each part of the assessment to pass overall.

PREREQUISITES

Candidates wishing to take the Project Professional Qualification will need a good level of technical knowledge. We strongly recommend you complete the APM Project Management Qualification (PMQ) before attending this course. Without this technical knowledge, you are likely to struggle at the PPQ.

WHAT PRE-WORK IS EXPECTED BEFORE THE COURSE?

To get the best from this course we recommend you have recently completed and understand the APM PMQ content. This may have changed since you sat the examination, so we have provided recaps at the start of each section of the study guide but you may wish to do further reading. It is also vital that you read the case study provided as this will form the basis of many of the discussions in the course.

WHAT IS THE COURSE LIKE?

Our courses are highly interactive with lots of exercises, discussion, buzz groups and examples to bring the subject of project management to life. You will get plenty of opportunity to practice the assessments with constructive feedback from your course tutor.

During the COVID-19 pandemic, all courses are delivered via virtual online classroom. We utilise Adobe Connect to deliver these sessions. We recommend investing in a USB headset for the webinars and the meetings are recorded in case you miss one a session.

WHAT IS COVERED ON THE COURSE?

Effective governance and oversight

Getting the right governance arrangements in place is not only crucial to success, but often a regulatory requirement. Here we will critically evaluate different organisation structures, life cycles, reviews and the importance of change control and benefits management.

Effective leadership and management

A large part of any project professional role is working with a team of individuals. Here we will analyse different techniques for building and motivating a team, the role of the leader in communicating vision, the benefits of leadership and dealing with evolving situations and how to deal with conflict and negotiation.

Effective planning and control

A large part of a project managers role is being able to balance the fundamental components of a consolidated plan tailored to specific project. Here we will evaluate the purpose of a consolidated plan and how to monitor and adjust the plan. We will also evaluate cost tracking tools, and evaluate approaches to identify and respond to risks and issues when they occur.

All the topics will be covered with an emphasis on a case study and how you might review and assess the case study in your examination.